

Jubilee Tea Party—on the green

Meeting Notes Mtg 3

These Meeting Notes have been prepared for the sole benefit, use and information the parish of Lavant and the Tea Party committee. Liability in respect of the information contained will not extend to any third party.

Purpose	To organise a Tea Party on the village green to celebrate the Queen’s Platinum Jubilee.
Venue/ Date/Time	Harpers/Thursday 7 October 2021/1100hrs
Attendees Tea Part Committee	James Pickford Chair (JP) Susan Ings (SI) Sheila Sims (SS) Robert Newman (RN) Louise Tucker (LT)
Apologies:	Jenny Goldsmith (JG)
Distribution	Tea Party Committee and LPC web

Note that the following is not a detailed record of the discussions that occurred but only the key issues that were discussed and actions agreed

	ITEM	ACTION
TP/021	JP opened the meeting and said he felt the planning had got off to a good start, but we had to think about items not discussed in these minutes. We had used the minutes from the last jubilee party as a guide, but we must update our thoughts as life had moved on over the past 10 years.	
TP/022	We confirmed that the objective for the party had not changed and were: It would be an afternoon tea party starting at 2.30pm. Lavant residents would be encouraged to gather with their neighbours and celebrate the occasion on the green. The concept is to either picnic or set up tables/gazebos for a more elaborate tea party. It would be an informal gathering spread over the whole green. Costs would be incurred but the aim is to be free for residents. Residents will bring their own food and drink. It will not be open to non-residents. Residents will be encouraged to dress up and decorate their gazebos	
TP/023	Logistics JP had discussed the logistics in general David Kuchanny (DK) and details would become clearer April/May 2022 Martha, the new Rector, has expressed an interest to contribute and JP agreed to contact her The school had not been approached as yet. JP to contact Jenny Quest. SS confirmed that Tony Bleach would provide the music and PA system Jubilee cake LT produced a cake using a traditional royal recipe which was sampled and approved. Details to be published on the web SS to organise bakers. The proposing of the queen’s health to be discussed with the Rector. Royal toast celebration drink to organised	JP JP LT SS JP JP

	ITEM	ACTION
	First Aid requirements St Johns ambulance service PC Jason Lemm has been contacted.	JG JG
TP/024	Display of memorabilia Caroline Reynolds has accepted the challenge. The Horticultural society has expressed an interest to contribute	JP RN
TP/025	Children's consideration We have not had feedback from Jenny Quest Memorial mug to celebrate the day	JP
TP/026	Communications and advertising It was agreed that a programme would be helpful so deadlines would not be missed. The programme would be reviewed at each mtg. Items to be included in Parish news date line 5 of month JP has spoken to Parish Clerk to publish minutes onto web site.	JP
TP/017	Flagpole idea to be investigated Platinum flag	RN SI
TP/018	Memorial Planting. Large Jubilee Oak tree. This could be accommodated in the vicinity of the war memorial	LT
TP/019	Budget This item to be considered once the basic framework for the day has been agreed. We thought that it would evolve at a later stage.	JP
TP/020	DATES FOR FUTURE MEETINGS Harpers Thursday 4 November at 1100hrs Meeting closed 1215hrs.	