

Jubilee Tea Party—on the green

Meeting Notes

These Meeting Notes have been prepared for the sole benefit, use and information the parish of Lavant and the Tea Party committee. Liability in respect of the information contained will not extend to any third party.

Purpose	To organise a Tea Party on the village green to celebrate the Queen's Platinum Jubilee.
Venue/ Date/Time	Harpers/Wednesday 11 August 2021/1100hrs
Attendees Tea Part Committee	James Pickford Chair (JP) Susan Ings (SI) Sheila Sims (SS) Robert Newman (RN) Jenny Goldsmith (JG) Louise Tucker (LT)
Apologies:	None
Distribution	Tea Party Committee and LPC web

Note that the following is not a detailed record of the discussions that occurred but only the key issues that were discussed and actions agreed

	ITEM	ACTION
TP/001	JP opened the meeting and said that we should discuss the idea of a village party to celebrate the Queens Platinum Jubilee. It will be a big national event and the designated date for the country to celebrate is Sunday June 5, 2022. We were fortunate to have a previous village party as a reference document. The meeting followed the minutes of the last village party with additions and deviations.	
TP/002	Name After some discussion we agreed to call the event Jubilee Tea Party On the Green We decided against a lunch party as it would encourage Bar b Q's. It would be an afternoon tea party starting at 2.30pm. Lavant residents would be encouraged to gather with their neighbours and celebrate the occasion on the green. The concept is to either picnic or set up tables/gazebos for a more elaborate tea party. It would be an informal gathering spread over the whole green. Costs would be incurred but the aim is to be free for residents. Residents will bring their own food and drink. It will not be open to non-residents. Residents will be encouraged to dress up and decorate their gazebos	
TP/003	Logistics Tables and chairs would be available from the memorial hall but not likely to meet all requests. Church and school to be approached and residents asked to bring their own. Parking is very limited so people will be encouraged to walk. There will be no cash bar Tea, Coffee, and biscuits to be considered Music to be discussed and arranged	To be discussed at next meeting in greater detail.

	ITEM	ACTION
	<p>Photographer will be required to record the event and a drone could get aerial and group shots. PA system will be required. The idea of a jubilee cake to be considered. It would be a welcome gesture to raise a glass to the queen and sing the national anthem-drink and music. Who proposes the health of the queen? Rubbish sacks and clean-up operation to be organised. First Aid requirements St Johns ambulance service PC Jason Lemm to be involved. Invite comments and suggestions from PCC and School</p>	
TP/004	Display of memorabilia	To be discussed
TP/005	<p>Children's' consideration Memorial mug to celebrate the day Crown competition Children's' games.</p>	To be discussed
TP/006	<p>Communications and advertising Make use of Lavant News, Flyers, what app groups and Lavant Neighbourhood</p>	To be discussed
TP/007	Flagpole?	To be discussed
TP/008	<p>Memorial Planting. Consideration should be given to a large Jubilee Oak tree. This could be accommodated in the vicinity of the war memorial</p>	To be discussed
TP/009	Budget This item to be considered once the basic framework for the day has been agreed.	To be discussed
TP/010	<p>DATES FOR FUTURE MEETINGS Harpers Thursday 2 Sept at 1100hrs Meeting closed 1215hrs.</p>	