

# **LAVANT PARISH COUNCIL**

**Lavant Memorial Hall, Pook Lane, East Lavant PO18 0AH**

Tel: 07547107124

E-mail: lavantparishcouncil@gmail.com

## **Meeting of the Parish Council**

To all members of the Council – you are hereby summoned to attend

to be held on Tuesday 9<sup>th</sup> June 2020 at 7pm via Zoom <https://zoom.us/>

the Zoom Meeting Room Ref: 844 4189 0767 Password Available by application to the Clerk.

In accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Members of the Public and Press are welcome and encouraged to attend

### **AGENDA**

- 1 To receive apologies for absence**
- 2 Code Of Conduct**
  - i. Declarations of interest**
  - ii. Dispensations – to consider any requests**
- 3 Public Session ( this will be Time limited to 10 minutes)**
- 4 Minutes – to receive and approve the Minutes of the Council Meeting held 12th May 2020( previously issued)**
- 5 Matters Arising From Previous Minutes / Update on outstanding actions brought forward from previous meeting:-**
  - **Trade Card Account**
  - **Memorial Policy**
  - **Footpath Village Green**
- 6 Brief Q& A from County Councillor on his report affecting this Parish**
- 7 Brief Q & A from District Councillor on his report affecting this Parish**
- 8 Chairmans Report**
- 9 Environmental Report**
- 10 To Review and Adopt the Lavant Register of Assets.**
- 11 Clerk's report & Summary Of Correspondence Received**
- 12 Finance**
  - i. To review the effectiveness of the Council's Internal Audit Function/ Internal Audit Plan following the Report & Clerk's comments ( Previously Circulated)**
  - ii. To review the Council's Internal Control Arrangements(Previously Circulated)**

- iii. Approval of Accounts for 2019/20
- iv. Annual Governance & Accountability Return – to consider the return for 2019/20  
(previously issued)
- v. Consideration of Annual Governance Statements
- vi. Consideration of Accounting Statements
- vii. Receive accounts for the period ending 24<sup>th</sup> May 2020 (previously issued)
  - a) To note receipts and approve monthly payments
  - b) Orders for payment for authorisation (previously received)
  - c) To record the Clerk and the Finance Chairman / Chairman of Council has verified the Bank Reconciliations
- viii Website Update
- ix Approval for Spend on Lavant Volunteers Spend & Village Green Maintenance.

13 Planning: applications and delegated decisions:-

Designated Decisions

14 S106 Agreement For Pook Lane

15 Items for inclusion on next agenda

Date of next meeting:

Dawn Salter

Clerk/RFO

Date: 4<sup>th</sup> June 2020