

Volunteer Workload - Issue No 15

12/09/2016

	Item	Responsibility	Comments
	<p>Village Green</p> <p>Low level tree work around village green</p> <p>Draft design for litter bin cover to stop foxes emptying content over the village green</p> <p>Oil wooden benches around the village green. LPC approved cost of £50 for materials</p> <p>Repair wooden fence on the west side of the village green</p>	<p>Lavant Volunteers</p> <p>Lavant Volunteers</p> <p>Lavant Volunteers</p> <p>Lavant Volunteers</p>	<p>Completed</p> <p>At design Stage</p> <p>Completed</p> <p>October</p>
	<p>Hall car park drains</p> <p>All the Hall car park drains, and the filter in the sump manhole have will be cleaned</p> <p>Further actions</p> <ul style="list-style-type: none"> - The small drains will check fortnightly - The main drains will be check once a month - The filter in the sump tanks will be cleaned once a year 	<p>Lavant Volunteers</p> <p>Lavant Volunteers</p> <p>Lavant Volunteers</p>	<p>Completed</p> <p>Ongoing</p> <p>Ongoing</p> <p>Important safety Issue</p> <p>There is a high risk of falling into the sump when removing the filter.</p> <p>This is a two man operation and in future a safety hazard must be used and the filter redesigned so that it is</p>

			not necessary to reach out over the sump opening.
	<p>Memorial Hall Car Park</p> <ul style="list-style-type: none"> - Clearing leaves from the hall car park using blower and tractor - Pick up litter around car park - Concrete Base for Sandbag store and salt bag <p>Future actions</p> <ul style="list-style-type: none"> - Depending upon leave fall and weather conditions, the leaves will be collected fortnightly using the tractor and collector - Cut vegetation around the hall car park - Replace wooden fence around the hall car park. - Tree maintenance – car park – trim lower branches 	<p>Lavant Volunteers</p> <p>Lavant Volunteers</p> <p>Lavant Volunteers</p> <p>Lavant Volunteers</p> <p>Lavant Volunteers</p> <p>Lavant Volunteers</p> <p>Or external company</p> <p>Lavant Volunteers</p>	<p>On Going</p> <p>Done, will be repeat</p> <p>Derrick Portsmouth</p> <p>October</p> <p>Re cut required</p> <p>On hold</p> <p>Completed</p>
	<p>Tractor Shed</p> <p>Repair or replace the tractor shed doors and frames</p>	<p>Lavant Volunteers</p> <p>Or external company</p>	<p>On Going</p>
	<p>New Tool store</p> <p>LPC have agreed to explore the construction of a new tool store adjacent to the tractor</p>	<p>Lavant Volunteers/ external company</p>	<p>Guidance from LPC</p>

	<p>- Cost of designing and gaining planning application</p> <p>- Design work and planning approval</p>	<p>Robert Newman</p> <p>Robert Newman</p>	
	<p>Village Pond – all work within the pond area has to be approved by our Pond Warden</p> <p>Replace wooden fence adjacent to the pavement next to the pond</p>	<p>Lavant Volunteers</p> <p>Or external company</p>	<p>September/Oct</p>
	<p>Cut back vegetation around the pond and remove 30% of the plants groups in the pond basin. This work to be done in December/January</p> <p>Hedge and trees to be trimmed</p>	<p>Lavant Volunteers</p> <p>Lavant Volunteers</p>	<p>December.</p> <p>December</p>
	<p>Pound</p> <p>Cut back vegetation around the pound the pavement/road</p>	<p>Lavant Volunteers</p>	<p>Completed</p>
	<p>Pound Pavement</p> <p>Cut back bushes</p>	<p>Lavant Volunteers</p>	<p>Completed</p>
	<p>Playground</p> <p>Cut back the hedge around the playground</p>	<p>Lavant Volunteers</p>	<p>Completed</p>
	<p>Repair the grass area next the slide in the playground.</p>	<p>Lavant Volunteers</p>	
	<p>A number of additional task are required as the result of the annual inspection</p>	<p>Lavant Volunteers</p>	<p>Review</p>
	<p>Repair holes in the playground fence</p> <p>Check price of reinforcing mesh and poles</p>	<p>Lavant Volunteers</p> <p>Adrian Blades</p>	<p>October</p>

	Strim Toller's Area	Adrian Blades	Completed
	Additional wood chips required for the slide wire and the climbing frame	Lavant Volunteers	Completed
	Football Field Continue the work on the football field vegetation	Lavant Volunteers	Completed
	Replace/repair wire fence on the eastside of the football field	Lavant Volunteers	Hold
	Install a new waste bin Cost of bin has been approved by LPC, APB to order bin APB to order the bin	Lavant Volunteers Adrian Blades Adrian Blades	Completed Approved Completed
	Bus Shelters Repair the shingles and repaint the bus shelter on St Nicholas road	Lavant Volunteers	Completed
	Replace broken glass on metal bus shelter opposite St Nicholas Road	Lavant Volunteers	Material on order
	Bus shelter adjacent to football field. A team of volunteers has repaired the structure and replaced the roofing materials, the only outstanding item is to paint the shelter	Lavant Volunteers	Completed
	Bus shelter opposite the shelter adjacent to the football field – repair broken window	Lavant Volunteers	Material on order
	Right of ways Mower the two rights of ways path between Mid Lavant and West Lavant Clear the right of way on Goodwood lane	Lavant Volunteers Lavant Volunteers	September On Going maintenance

	Strim/brush cut the Fordwater right of way path	Lavant Volunteers	Completed
	<p>Path onto Pook Lane near the Hall, Install mirror and barriers</p> <p>Cost of Traffic mirror will be presented to LPC on 09/02/2016 for approval.</p> <p>Land Own Approval</p> <p>Order Mirror and post</p>	<p>Lavant Volunteers</p> <p>I hutton</p> <p>Adrian Blades</p>	<p>Completed</p> <p>Approved by LPC</p> <p>Approved WSCC</p> <p>completed</p>
	Cut back vegetation alongside the pavement by St Marys Church and by the pavement on Fordwater road	Lavant Volunteers	Completed
	<p>Centurion Way North of Lavant, Meeting arrange with SDNPA/CDC to see how Lavant Volunteer can get involved.</p> <p>Tasks</p> <ul style="list-style-type: none"> - Risk Assessments to be submitted to CDC - Cutting back Brambles/bushes etc - Cutting back the over growth on the tarmac section - Mowing the verge - Cut back Brambles on access path South of Lavant <p>- Centurion Way south of village install new benches with CDC help, SDNP to supply the materials</p>	<p>Lavant Volunteers</p> <p>Adrian Blades</p> <p>Lavant Volunteers</p> <p>Lavant Volunteers</p> <p>Lavant Volunteers</p>	<p>Completed, both SDNPA and CDC are happy for Lavant Volunteers to get involved in to Maintenance of Centurion Way</p> <p>On going</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>Completed</p>

		Lavant Volunteers	Work started
	<p>Ancient Monuments</p> <p>General maintenance of Devils Ditch within Lavant, all work has to be approved by CDC or English Heritage</p>	Lavant Volunteers	Waiting for a meeting
	<p>Lavant Emergency plan</p> <p>Lavant Parish Council has agreed to establish an Emergency Plan for the village.</p> <p>Volunteers to support the community in the event of emergencies i.e. Flooding, Extreme weather, Power outages. Etc.</p>	Lavant Volunteers	Ongoing Development